

**SAINT JOHNS NORTHWEST MASTER ASSOCIATION, INC.**

Board of Directors Annual Meeting Minutes

October 24, 2023

**I. Call the Meeting to Order**

The meeting was called to order at 3:10 p.m.

**II. Proof of Notice**

Proof of Notice was provided by MAY Management Services.

**III. Establish a Quorum**

A quorum was established with the presence of Art Carlo, Lon Grundy, Marilyn Golden, Michael Schmitz, and Herb Cain. Tom Jenks and John Nevin were both in attendance as well. A quorum of the Membership was established with 2327 owners in attendance in person or by proxy out of the 896 required.

Representing MAY Management Services: Sarah McFee, CAM; Edward Pustynovich, CA.

**IV. Approval of Draft Minutes:**

**October 25, 2022 Annual Minutes** – Marilyn Golden made a **motion** to approve the 10/25/22 Annual Meeting Minutes. Herb Cain seconded, and the **motion** was carried unanimously.

**V. Reports of Officers**

**a. Vice President's Report**

- Lon Grundy gave a Report. Discussed plans for the Golf Course in 2024.

**b. Director's Report**

- Herb Cain gave a Report. Discussed pond and tree maintenance.

**c. Secretary's Report**

- Michael Schmitz gave a Report. Discussed reworks and improvements to communication throughout the association.

**d. Attorney's Report**

- Tom Jenks provided an update. Discussed contracts, NWM limits to drainage liability, and overseeing the transition of management.

**e. Engineer's Report**

- John Nevin provided an update. Discussed progression of pond aeration throughout the Master Association, introducing bacterial application.

Draft

**VI. Adjourn**

With no further business to discuss, Herb Cain made a **motion** to adjourn the meeting at 4:05 p.m. Lon Grundy seconded, and the **motion** was carried unanimously.

**VII. Open Forum**

The floor was open for questions and comments from owners in attendance.